

College Composition I
MW Academic 119 F Academic 203
ENG 101-05 8am-850am

Fall 2010
Professor William Patrick Wend
f10eng10105.wordpress.com

Office Hours

ACAD201 9am-10:30am MWF

EOffice Hours: Wednesday Evening 8pm-10pm

I am also available by appointment if these hours don't work for you

EOffice Contact Information

professorwend@gmail.com

Google Talk: professorwend@gmail.com

Voicemail: 609-836-0641

Yahoo: professorwend

Skype (During EOffice Hours and by appointment): professorwend@gmail.com

AIM: professorwend

Required Texts

Paul Eschholz, Alfred Rosa, *Subject & Strategy: A Writer's Reader*, Bedford, 978-0-312-46309-0

Anne Frances Wysocki, Dennis A. Lynch, *The DK Handbook*, Pearson, 978-0-205-74143-4

Goals & Focus Of Course

- Express thoughts logically, clearly, and coherently in a variety of essays.
- Demonstrate mastery of the writing process.
- Critically revise and edit student written compositions.
- Identify mechanical, grammatical, and spelling errors.
- Critically evaluate and respond to selected essays.
- Compose an argumentative research essay using MLA format.

Expectations & Policies

Below is a brief description of how I will grade writing in this course:

A: Mastery of essential elements and related concepts, plus demonstrated excellence or originality.

B+: Mastery of essential elements and related concepts, showing higher level understanding.

B: Mastery of essential elements and related concepts.

C+: Above average knowledge of essential elements and related concepts.

C: Acceptable knowledge of essential elements and related concepts.

D: Minimal knowledge of related concepts.

F: Unsatisfactory progress. This grade may also be assigned in cases of academic misconduct, such as cheating or plagiarism, and/or excessive absences.

Attendance

Attendance is important. I am allowing three, no questions asked, absences. Your grades will be determined by your writing, but attendance and class participation are crucial. If you do not attend class or participate actively, you are unlikely to comprehend the course material well enough to write a skillful term paper.

Points will be taken off your final grade for having more absences than three. After three absences, your continued presence in this course will be at my discretion. In my experience, students who do not attend class rarely achieve their academic goals.

I will not tolerate frequent lateness. Students will not be allowed into the classroom once 10 minutes have elapsed. Leaving early, without prior permission, is considered disrespectful and will not be tolerated. If this is a morning class and the student has difficulties staying awake or showing up on time, I would strongly suggest finding another section of 101 to take.

Cell Phones & Other Technology Issues

Please turn your cell phone off **BEFORE** entering the classroom. If your cell phone goes off more than once while class is in a session, you will be asked to leave. I will not tolerate texting or other distractions to the learning experience. Laptops are fine as long as they aren't a distraction.

In my classes, I have an expectation students will have access to email and computers in general. All of your work will be submitted to me digitally. Given there are public and school libraries, the ILC, coffee shops, etc, students need to budget their time better; I do not see any excuse for having "no access" to email outside of the classroom.

I will **not** be carrying handouts around all semester. If you miss class or lose a handout, please check the course website within 48 hours of the class to view, download, or print a PDF of the handout in question.

Writing

I expect your work to be error free. You are expected to proofread for spelling, mechanics, and grammar. I will mark down for these errors; please revise and proofread often. All papers are to be typed, titled, double spaced, and given page numbers with your last name. All papers will be submitted digitally to my email by 11:59pm on the due date. I will not be accepting print copies of your papers.

If you use Microsoft Works, I would like you to convert your files (.wps) to something more accessible like .doc or .odt before submitting. Please see me if you need help.

Do not consider your paper submitted until, if and only if, you receive a confirmation reply (usually within 24 hours). If you do not receive one within 48-72 hours, it is the student's responsibility to get in touch with me about their work. I am not responsible for making sure you hand in your assignments; it is yours. Please make sure you are backing up your work to an external hard drive, flash drive, or other backup method. I will not accept excuses involving crashed computers or broken files.

Term Paper

Your term paper must conform to the sample research paper that begins on page 331 of *The DK Handbook*. The term paper will have an introductory paragraph with a thesis, body of essay, and conclusion. This paper should be 1,500-2,000 words **NOT** including the works cited. Your paper will be written according to MLA documentation. A rough draft will be handed in as part of your assignment grade plus my comments a few weeks before the paper is due. The final draft of the term paper will be due at midnight after our final regularly scheduled class.

All research must be dated after 1999 and gathered using research at the college library or via the internet. A minimum of **three** sources is required for a passing grade. This semester, your final papers will be written about, or a topic which your reading peaked your curiosity, the writing of George Orwell.

Rough Drafts

I allow students to submit rough drafts of their writing. Rough drafts will be due by the Monday before the paper is due, which gives me time to properly annotate and return them to you. While I can offer guidance and suggestions to improve your writing, the primary responsibility is on the student to allow enough time for revision. I strongly believe in personal ownership and responsibility over your collegiate success.

Paper Revision Policy

I strongly believe one of the most important lessons I learned about writing was that quality work almost always entails rewriting. In this class I will accept a rewrite of your papers until the Friday after grades are sent back to the entire class. This means if you are not satisfied with your grade, you may resubmit that paper for a predetermined period of time. This time period will be added to the online version of the syllabus and announced during class. Normally, this will be anywhere from three to five days. After that time period, you may not resubmit.

Obviously, just resubmitting the paper will not count as a rewrite. If you incorporate the feedback I give you on your papers when I send them back, the odds are pretty high you will improve your grade. Only making cosmetic changes will not improve it.

Academic Honesty

Plagiarism will not be tolerated under any circumstances. Be aware that plagiarism includes (but is not limited to) copying someone else's words without crediting the source; paraphrasing someone else's words without crediting the source; using someone else's ideas without crediting the source (even if rephrased in your own words); using facts not universally known which are obtained from a source without crediting the source; asking someone else to write your paper, either in whole or in part; or obtaining a paper or portion thereof by any means and submitting it as an original document. The penalty for plagiarism is failure of the assignment and potentially failure of the course (at the instructor's discretion), and it may result in suspension or expulsion from the College (at the discretion of the Student Affairs Committee). Please refer to the BCC Student Handbook for additional information regarding College regulations and the handling of plagiarism.

Email

Email is an excellent way to contact me. Please provide a clear subject line and include your name and class section in the text of the email. I will respond to your email within 48 hours.

Upon receiving a paper, I will reply to confirm it. Grading a set of papers normally takes a week. I will announce in class when the final batch has been returned. If you have not gotten your paper back by then, I did not receive it. It is the student's job to follow up with me if they do not receive their work by then. I suggest checking with me if you do not receive a confirmation email within 48 hours of submitting your paper.

Make Up Work

Work should be handed in on the date it is due. I will accept late work with one full grade taken

off the top for each class it is late. If an emergency has come up, I expect an email *before* the class you will be missing letting me know. Your work will be due at our next meeting, but it would be great if you could email it to me in the meantime as well.

If you are going to be absent for the grammar exam, barring emergency, I need to know **before** the exam. Failure to do this will result in a zero for the exam.

Evaluation

Participation/Attendance 10%	Quizzes 10%
Three papers 10% each (30% total)	Assignments 10%
Grammar Exam 5%	Wikipedia Assignment 5%
Annotated Bibliography 5%	Final Paper 20%
In-Text Citation Practice 5%	=100%

There will also be a small handful of bonus assignments. These may or may not already be on the syllabus and will be announced in class.

A 100-92

B+ 91-88

B 87-80

C+ 79-75

C 74-70

D 69-65

F 64-0

Notification For Students With Disabilities

Burlington County College offers reasonable accommodations and/or services to persons with disabilities. The Special Populations Department offers comprehensive services to all students with any form of disability (with appropriate documentation) which hinders their academic success. Contact Barbara Ericson ex Extension 1208 at (609) 894-9311 or (856) 222-9311 or visit the website at: <http://www.bcc.edu/pages/182.asp>

Additional Support/Labs

Burlington County College provides confidential advising and counseling services free to all students through the Department of Academic Advisement & Transfer. For more information about advising and counselling services, visit the Parker Center or call Extension 7337 at (609) 894-9311 or visit the websites:

Advising: <http://staff.bcc.edu/advising/>

Counseling: <http://staff.bcc.edu/counseling/>

Free tutoring is also available for all currently enrolled students. For more information regarding The Tutoring Center call Extension 1495 at (609) 894-9311 or visit the website

Tutoring Center: <http://staff.bcc.edu/tutoring/>

Week One

Wednesday September 1st

- Class introduction
- Hand out syllabus

For Next Time: Remember, we are in ACAD 203 on Fridays

Remember: If you haven't yet, please make sure you buy the required texts for this class.

Friday September 3rd

- Lecture on basic word processing skills and backing up your work
- Hand out potential grammar exam questions assignment

For Next Time: Read about Process Analysis in *Subject & Strategy* (207-219)

Remember: No class on Monday!

Week Two

Monday September 6th

- No Class!

For Next Time: Read about Process Analysis in *Subject & Strategy* (207-219)

Remember:

Wednesday September 8th

- Lecture on process analysis
- Hand out process analysis paper handout

For Next Time: We are in the computer lab

Remember: Start thinking about what you would like to write your process analysis essay about.

Friday September 10th

- Lecture on open access versus closed access research and evaluating internet research

For Next Time: Read about nouns (480-482) and pronouns (484-486) in *The DK Handbook*

Remember:

Week Three

Monday September 13th

- Lecture on nouns and pronouns
- Group refresher
- Hand out grammar definitions sheet

For Next Time: Read about annotation in *Subject & Strategy* (3-6)

Remember:

Wednesday September 15th

- Quiz on nouns and pronouns
- Lecture on annotation
- Hand out Twain annotation assignment

For Next Time: Have your Twain annotation assignment completed; be ready to work on your process analysis paper!

Remember:

Friday September 17th

- Quiz on annotation
- Go over Twain annotation assignment
- Hand in Twain annotation assignment
- Lab day to work on process analysis papers

For Next Time: Read about commas in *The DK Handbook* (528-547).

Remember: If you are submitting a rough draft for the process analysis paper, it is due to my email by Monday.

Week Four

Monday September 20th

- Lecture on commas
- Group refresher
- Hand out Grammar Refresher #1

For Next Time: Read about developing your thesis in *The DK Handbook* (96-97, 138-139). We will also be discussing outlining.

Remember: If you are submitting a rough draft for the process analysis paper, it is due to my email by tonight.

Wednesday September 22nd

- Hand in Grammar Refresher #1
- Quiz on commas
- Lecture on developing your thesis and outline

For Next Time: In ACAD204 to work on process analysis paper

Remember:

Friday September 24th

- Lab day to work on process analysis paper

For Next Time: Read about apostrophes and possessive case in *The DK Handbook* (483, 568-569)

Remember: Your process analysis paper is due to my email (professorwend@gmail.com) by 11:59pm tonight.

Week Five

Monday September 27th

- Quiz on developing your thesis and outline
- Lecture on apostrophes and possessive case
- Group refresher
- Pass out reflections on writing paper assignment

For Next Time: Read about citation in *The DK Handbook* (290-328)

Remember: Begin reading the essays in chapter three for your new paper. Decide which essay you want to write about and begin drafting your essay.

Wednesday September 29th

- Quiz on apostrophes
- Lecture on citation
- Group refresher
- Pass out in text citation handout
- Pass out citation practice assignment

For Next Time: In ACAD204 to work on reflections on writing paper

Remember:

Friday October 1st

- Lab day to work on reflections on writing paper
- Pass out guide to MLA 7 citation
- Pass out Wikipedia assignment

For Next Time: Read about semicolons and colons in *The DK Handbook* (549-555)

Remember: Your citation practice assignment is due in one week

Week Six

Monday October 4th

- Quiz on citation
- Lecture on semicolons and colons
- Group refresher

- Pass out grammar refresher #2

For Next Time: Read about different paragraph styles in *The DK Handbook* (170-183, 230-237)

Remember:

Wednesday October 6th

- Hand in grammar refresher #2
- Quiz on semicolons and colons
- Lecture on different paragraph styles
- Group refresher

For Next Time: Lab day to work on Wikipedia assignment

Remember:

Friday October 8th

- Lab day to work on Wikipedia assignment

For Next Time: Read about subject/verb agreement in *The DK Handbook* (456-459)

Remember: Your citation practice assignment is due to my email (professorwend@gmail.com) by 11:59pm tonight.

Week Seven

Monday October 11th

- Quiz on different paragraph styles
- Lecture on subject/verb agreement
- Group refresher

For Next Time: Read about rough drafts in *The DK Handbook* (204-213)

Remember:

Wednesday October 13th

- Quiz on subject/verb agreement
- Lecture on rough drafts
- Group refresher

For Next Time: Lab day to work on Wikipedia assignment

Remember:

Friday October 15th

- Lab day to work on Wikipedia assignment

For Next Time: Read about run on sentences and fragments (466-471)

Remember: Your Reflections of Writing paper is due in one week.

Week Eight

Monday October 18th

- Lecture on run on sentences and fragments
- Group refresher
- Hand out Grammar Refresher #3 handout

For Next Time: Read about critical thinking, logical fallacies, and bias in *Subject & Strategy* (78-89)

Remember: If you are submitting a rough draft for the Reflections on Writing paper, please submit it to my email by tonight.

Wednesday October 20th

- Hand in Grammar Refresher #3
- Lecture on critical thinking, logical fallacies, and bias
- Group refresher

For Next Time: Lab day to work on reflections on writing paper

Remember: Your potential questions for the grammar exam are due to my email (professorwend@gmail.com) by 11:59pm tonight.

Friday October 22nd

- Lab day to work on Reflections on Writing paper

For Next Time: Read about argumentation in *Subject & Strategy* (454-467)

Remember: Your Reflections on Writing paper is due to my email (professorwend@gmail.com) by 11:59pm this evening. Midterm grade reports will be emailed to you during this weekend and coming week.

Week Nine

Monday October 25th

- Quiz on critical thinking, logical fallacies, and bias
- Lecture on argumentation
- Group refresher
- Pass out argumentation paper handout

For Next Time: Grammar exam!

Remember: Begin reading the essays for the argumentation paper. Start thinking about which set you'd like to write about.

Wednesday October 27th

- Grammar exam
- Pass out the very, very, large grammar/writing handout.
- Pass out argumentation extra credit assignment

For Next Time: Lab day to finish Wikipedia assignment

Remember:

Friday October 29th

- Lab day to finish Wikipedia assignment

For Next Time: We will be meeting in the library for a presentation.

Remember: Today is midterm! You're halfway there! Your argumentation extra credit assignment is due to my email (professorwend@gmail.com) by 11:59pm on Sunday evening.

Week Ten

Monday November 1st

- Library presentation
- Pass out George Orwell's *Notes on Nationalism*

For Next Time: Start reading Orwell; think about a potential final paper topic

Remember: We will finish our argumentation lecture on Wednesday

Wednesday November 3rd

- Pass out final paper and annotated bibliography project handouts
- Lecture on argumentation (part two)

For Next Time: Lab day to work to argumentation papers

Remember:

Friday November 5th

- Lab day to work on argumentation papers
- Pass out potential source bibliography for final paper

For Next Time: Read, if you have not yet, George Orwell's *Notes on Nationalism*

Remember:

Week Eleven

Monday November 8th

- Quiz on argumentation
- Discussion of George Orwell's *Notes on Nationalism*

- Pass out excerpts from Orwell's *The Road to Wigan Pier*

For Next Time: Read George Orwell's *Notes on Nationalism* secondary sources

Remember:

Wednesday November 10th

- Further discussion of George Orwell's *Notes on Nationalism*

For Next Time: Lab day to work on argumentation paper

Remember:

Friday November 12th

- Lab day to work on argumentation paper

For Next Time: Read excerpts from Orwell's *The Road to Wigan Pier*

Remember: Your argumentation paper is due in one week!

Week Twelve

Monday November 15th

- Discussion of excerpts from Orwell's *The Road to Wigan Pier*

For Next Time:

Remember: If you are submitting an argumentation rough draft, it is due to my email by tonight.

Wednesday November 17th

- Further discussion of excerpts from Orwell's *The Road to Wigan Pier*

For Next Time: Lab day to work on argumentation paper

Remember:

Friday November 19th

- Lab day to work on argumentation paper

For Next Time: We will be having an open discussion day to talk about final paper topics

Remember: Your argumentation paper and final paper topic are due to my email (professorwend@gmail.com) by 11:59pm tonight.

Week Thirteen

Monday November 22nd

- Pass out presentation handout

- Open discussion day

For Next Time: We will be doing student presentations next week!

Remember: No class the rest of the week.

Week Fourteen

Monday November 29th

- Student presentations

For Next Time: More student presentations!

Remember: Your final paper rough draft is due on Friday evening.

Wednesday December 1st

- Student presentations

For Next Time: Lab day to work on final research paper. Also, any remaining presentations.

Remember: Your final paper is due in ten days!

Friday December 3rd

- Lab day to finish presentations and work on the final research paper

For Next Time: We will do a refresher lecture on citation and plagiarism. If you still have questions please bring them up during class.

Remember: Your mandatory final paper rough draft is due to my email (professorwend@gmail.com) by 11:59pm tonight.

Week Fifteen

Monday December 6th

- Refresher lecture on citation and plagiarism

For Next Time: Bring two copies of your paper for peer review.

Remember: Your final paper is due in one week!

Wednesday December 8th

- Peer review session

For Next Time: Lab day to work on final research paper.

Remember: Your final paper is due in five days!

Friday December 10th

- Lab day to work on final research paper.

For Next Time: To Be Announced

Remember: Your annotated bibliography is due to my email (professorwend@gmail.com) by 11:59pm tonight.

Monday December 13th

- To Be Announced

For Next Time: You're done! Your final research paper is due to my email (professorwend@gmail.com) by 11:59pm tonight.

Remember: We will meet for our final session on December 15th at 8am.

*****Our final session during finals week is Wednesday December 15th from 8am-9:50am. I will pass out your final grade spreadsheet. We will discuss the course in general and I will get feedback from you*****

Successful students learn to become successful...

This isn't something that happens for you overnight. You don't wake up one morning and decide "wow, today, I am now a good student!" Life just doesn't work that way. You need to develop skills over time to succeed. Applying these skills to your education will make you a better student and learner. Later these skills will apply to your post academic work lives.

Learn to manage time effectively...

In college it can be very hard to balance studying, coursework, family, friends, and your job(s). However, if you don't take control of your schedule, it will take control of you. You will always be struggling to catch up. It's important to have some kind of organizational system. Wadsworth suggests a personal organizer or a calendar. You need to do what is right for you. This time might on paper, an online task manager like Remember The Milk, or a program like Google Calendar or Microsoft Outlook. We will talk about many ways to organize yourself, but you need to find the one that works best for you.

Add important deadlines, appointments, and reminders: due dates, study group sessions, conferences, upcoming exams, work hours, appointments. Make sure you add them just as you learn them! Make a study schedule. Block off time each day for your studies/school work. For ongoing projects, plan different portions for different weeks so you don't get overwhelmed. For longer papers, try writing a paragraph or page a day. Organization will allow you to better manage the pressures of college.

Put studying first and foremost...

Studying is something you need to do regularly. It isn't just about memorization. Set up a study space with a comfortable chair and good lighting. Remove distractions: if you like music, keep it low to avoid overwhelming your senses. Form a study group with other students to meet regularly.

Understand school/course requirements...

Make sure you pick up a student handbook, library materials, and other ephemera that show you the rules of your school. If something isn't clear, check with a counselor, professor, or advisor. The course syllabus will tell you when papers are due and exams are scheduled. Your professor's policies on a variety of things will be on it. If your professor has very specific expectations for papers, assignments, etc, create a template so you have them prepared each time.

Be an active learner...

It is your responsibility, not your parents or your professors, to become an active participant in your education. If you can, try to take smaller classes where you can engage more actively with your classmates and professor. Review notes and assignments with others in class to see if you missed something. Make sure you supplement assigned reading and assignments with additional research in

the library and internet.

Take advantage of college services...

If you are having difficulties with a class, go to the tutoring center or request a meeting with your professor during office hours. Make an appointment with writing lab if you are having trouble. Academic advisors can help decide your major or what classes to take.

Use the library...

A lot of young people think libraries are obsolete because of the internet. Learning to use the library is an essential part of your education. Libraries can be a quiet place to study. They also cover things that aren't on the internet; rare books, special collections, audio-visual materials, and electronic databases that won't be found for free on the internet can be found in your school's library. You will also find reference librarians there. They can answer questions, guide research and point you to sources you might not find on your own.

Learn and use technology...

Develop word processing skills; become comfortable with the internet; know how to send email, do research online, and attach files to your email. Develop skills in evaluating electronic resources for credibility and bias.

Make contacts...

Make contacts in your classroom. Find ways to keep in touch with your classmates via email, phone/txt, or social networks. Develop relationships with the professors in your field on campus.

Set writing goals...

Write your commitment everyday: "I will commit to write a page each day. They might not be my best work, but I will write them." Identify a daily word or page limit: 50 words? A page? 500? This has to be left up to you; honestly, you are the only person who knows what you can feasibly write per day. Set aside a time during the day to write.